

GRANT CONTRACT
- EXTERNAL ACTIONS OF THE EUROPEAN UNION -
ENI/2020/417-626 (the 'contract')

The European Union, represented by the European Commission, (the 'contracting authority')

of the one part,

and
Institute for Development of Freedom and Information
Non-entrepreneurial (Non-commercial) legal entity
Registration number : 204569617
VAT number : 204569617
20, T. Shevchenko St. 0108, Tbilisi, Georgia;
email: info@idfi.ge

of the other part,

(the 'parties')

have agreed as follows:

Special conditions

Article 1 — Purpose

- 1.1 The purpose of this contract is the award of a grant by the contracting authority to finance the implementation of the action entitled: 'Monitoring Covid-19 related public spending and human rights protection during the state of emergency and after' (the 'action') described in Annex I.
- 1.2 The beneficiary(ies) shall be awarded the grant on the terms and conditions set out in this contract, which consists of these special conditions (the 'special conditions') and the annexes, which the beneficiary(ies) hereby declares it has noted and accepted.
- 1.3 The beneficiary(ies) accepts the grant and undertakes to be responsible for carrying out the action.

Article 2 — Implementation period of the action

- 2.1 This contract shall enter into force on the date when the second of the two parties signs.
- 2.2 Implementation of the action shall begin on the day following that on which the second of the two parties signs.
- 2.3 The implementation period of the action, as laid down in Annex I, is 12 months.
- 2.4 The execution period of this contract shall end when the payment of the balance is made by the contracting authority and, in any event, at the latest 18 months after the end of the implementation period as stipulated in Article 2.3 unless postponed in accordance with Article 12.5 of Annex II.

Article 3 — Financing the action¹

- 3.1 The total eligible costs are estimated at EUR 59 960, as set out in Annex III.
- 3.2 The contracting authority undertakes to finance a maximum amount of EUR 59 960.
The grant is 100% of the total eligible cost of the action specified in paragraph 1.
The final amount of the contracting authority's contribution shall be determined in accordance with Articles 14 and 17 of Annex II.
- 3.3 Pursuant to Article 14.8 of Annex II, 0% of the final amount of direct eligible costs of the action established in accordance with Articles 14 and 17 of Annex II, may be claimed as indirect costs.

Article 4 — Reporting and payment arrangements

- 4.1 Payments shall be made in accordance with Article 15 of Annex II option no. 1 as set out in Article 15.1.

Initial pre-financing payment:	47 968 EUR
Balance of the final amount of the grant:	11 992 EUR
(subject to the provisions of Annex II):	
- 4.2 An electronic system will be used by the contracting authority and the beneficiary(ies) for all stages of implementation including, inter alia, management of the contract (amendments and notifications), reporting (including reporting on results) and payments. The beneficiary(ies) will be required to register in and use the appropriate electronic exchange system to allow for the e-management of the contract. With regard to interim and final reports, the beneficiary(ies) will be expected to use the forms in the electronic system for encoding and submitting the reports.

¹ In case of action grants, note that the amount awarded and percentages stated in this article shall also be updated in Annex III Budget of the action, in the worksheet 'Expected sources of funding and summary of estimated costs'.

The electronic management of the contract through the aforementioned system may commence on the date on which implementation of the contract starts, as described in Article 2 above, or at a later date. In the latter case, the contracting authority will inform the beneficiary(ies) in writing that he/they will be required to use the electronic system for all communications within a maximum period of 3 months.

Article 5 — Contact addresses

- 5.1 Any communication relating to this contract shall be in writing, state the number and title of the action and be sent to the following addresses:

For the contracting authority

Payment requests and attached reports, including requests for changes to bank account arrangements shall be sent to:

European Commission

European Union Delegation to Georgia

64B Chavchavadze Avenue, 0179 Tbilisi, Georgia

For the attention of Contracts, Finance and Audit Section

Copies of the documents referred to above, and correspondence of any other nature, shall be sent to:

European Union Delegation to Georgia

64B Chavchavadze Avenue, 0179 Tbilisi, Georgia

For the attention of Cooperation Section

For the Contractor

Institute for Development of Freedom of Information

20, T. Shevchenko St. 0108, Tbilisi, Georgia;

Telephone: +995 32 2 29 21 514;

e-mail: info@idfi.ge

Contact person: Levan Avalishvili

Article 6 — Annexes

- 6.1 The following documents are annexed to these special conditions and form an integral part of the contract:

Annex I: Description of the action (including the logical framework of the project and the concept note)

Annex II: General conditions applicable to European Union-financed grant contracts for external actions

Annex III: Budget for the action (worksheets 1, 2 and 3)

Annex IV: Procurement rules for beneficiary(ies)

Annex V: Standard request for payment and financial identification form

Annex VI: Model narrative and financial report

- 6.2 In the event of a conflict between the provisions of the present special conditions and any annex thereto, the special conditions shall take precedence. In the event of a conflict between the provisions of Annex II and those of the other annexes, those of Annex II shall take precedence.

Article 7 — Other specific conditions applying to the action

7.1 The general conditions in Annex II are supplemented by the following:

7.1.1 Processing of personal data

The entity acting as a data controller as provided for in Article 1.3 and 1.4 of the general conditions is:
The Head of Unit of NEAR/R.4, Contracts and Finance : NEAR-R4@ec.europa.eu

Done in English in two originals, one original being for the European Commission and one original being for the beneficiary(ies).

For the beneficiary(ies)

Name *Levan Avalishvili*

Title *Deputy Executive Director*

Signature *L. Avalishvili*

Date *20.07.2020*

For the contracting authority

Name: Vincent REY

Title: Head of Cooperation

Signature: *[e-signed]*

Date

20/07/2020

